



## GTCC Parking Information Sheet

Convention Center parking pay stations have also been updated to a pay by license plate system. The pay stations are easy to use and will be familiar to those who park in Tacoma's downtown core. Simply park, remember your license plate, proceed to the Parking Pay Station, Flowbird App, or website to make a payment.

All parking is paid upon parking via the Flowbird App or Pay Stations. Event planners also have the option to arrange validation coupon codes making the process streamlined for those who want to pre-arrange patron event parking.

You can set up an account at <https://flowbirdapp.com/> or download the app for Android or iPhone.

Patrons can also pay through the website when they park by scanning this QR Code or using the link. It says A Lot, but it covers all of the GTCC parking zones Lot A, D, and E. <https://my.flowbirdapp.com/guest/?park=352&pos=9605>



In partnership with [Republic Parking Northwest, Inc.](#), we strive to explore opportunities to enhance the service offered to our patrons. If you have any comments, questions, or concerns, please feel free to speak with your Sales Manager, Event Manager, or contact Republic Parking directly at 253.627.4401.

## FAQS – CONVENTION CENTER PARKING SYSTEM

### **What is an electronic license plate pay station?**

A kiosk-style electronic parking meter that handles payment for patrons via their license plate. Once you have paid for your parking for your vehicle, it is valid even if you move parking spaces or leave and return until the duration has expired.

**\*Parking is not guaranteed if you leave and return because this option is based on available occupancy.**

### **How does the parking system work?**

It's as easy as (1) park, (2) remember your license plate number, (3) proceed to the electronic pay station to pay or pay via the Flowbird App\*.

If there has been a validation code arranged, you would still follow these steps but use the code instead of a payment.

*\*When using the Flowbird App, please select the Zone 9605 for A Lot, 9607 for D Lot, and 9610 for E Lot. However, they all the meters and zones are technically the same location so you can pay on any of them.*

### **What are the parking rates?**

- 0-15 minutes – No Charge (pick up and drop off of pedestrians only)
- 0-4 hours - \$8;
- 4+hours - \$16



**What forms of payment are accepted at the pay station?**

US bills including \$1, \$5, \$10, and \$20 bills as well as VISA and MasterCard debit/credit cards. Please note: no change will be given so please pay with exact bills. No refunds will be given.

**Is parking validation available for my event?**

Yes, please speak with your Sales or Event Manager for more information and to arrange parking validation coupon codes for your event. You can email the parking manager directly at [eric.mcmillan@reimaginedparking.com](mailto:eric.mcmillan@reimaginedparking.com)

**What are the parking lot hours?**

All Convention Center parking lots are open 24 hours a day

\*This may change in the future.

**Where are the parking lots?**

Lot D: Entrance on the west side of Court C Street between 15<sup>th</sup> St. and 17<sup>th</sup> St.

Lot A: Entrance on the west side Commerce Street between 15<sup>th</sup> St and 17<sup>th</sup> St. (ADA Parking)

Lot E: Entrance on north side of 17<sup>th</sup> Street between Court C St. and Market St.

**Who do I contact for more info or assistance with the Convention Center parking system?** The Convention Center parking facility is managed by [Republic Parking NW](#), PO Box 1112, Tacoma, WA 98401. Phone: 253.627.4401

**VALIDATION INFORMATION & OPTIONS**

**1. Parking Machine Code Option**

Our validation program is designed to be simple. A six-digit code is issued within 2 business days of submitting a filled out coupon code agreement billing form. You would be required to send the six digit coupon code and instructions to whomever you wish to validate. The instructions are simple enough to text, email, or verbally share. The price is \$8.00 for a 0-4 hour code or \$16.00 for an All Day Code. The code has a pre-assigned duration, so make sure you choose the correct duration you need before submitted the form. We would only invoice you for each time the code is used and if you don't use the code at all, you won't receive an invoice. The code can be used in lots A, D, and E/

**The basic code instructions are below so you know the gist of how it works on Pay Stations:**

**Please follow the steps below to achieve parking validation in Lot A, D, or E of the garage.**

1. Park in the available lots.
2. Remember your license plate.
3. Go to a kiosk and "wake" – and select option 2 to start the coupon code process.  
\*If you select option 1 by accident, it will ask for payment. Cancel and start over.
4. Enter your license plate number and press ok.
5. Enter the coupon code XXXXXX and press ok.
6. A receipt will print, but it is just for record and does not need to be displayed.

**2. Registration Website – QR Image Scan**

An alternative option for validation is to use a registration website that allows for events to pre-register license plates or issue a special code and post QR Code for people to scan and register themselves upon parking. This option allows more flexibility and does not require anyone to download an app or use the parking machines. This works great for larger events that want to validate and avoid lines at the machines.

**NOTES**



When filling out the billing agreement, make sure to indicate if you want a 0-4 Hour Code or an All Day Code in the comment box. Most events over 150 guests, the parking system will typically staff for peak ingress with ambassadors to assist patron's pay and/or coupon code validations.

# GREATER TACOMA CONVENTION CENTER

## 1500 Commerce St | Tacoma, WA

# PARKING

### Parking rates

**0-4 hours . . . . . \$8.00**

**4+ hours (all day) . . \$16.00**

*rates subject to change at any time*

To reduce touch points and offer a seamless experience, the Greater Tacoma Convention Center parking lots allow guests to pay for parking through the Flowbird app. Guests can set up an account at [flowbirdapp.com](http://flowbirdapp.com) or download the app to their mobile device in advance.

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